3-09/100.00 - Criminal History Information on All Personnel with Access to Criminal History Systems

California Code of Regulations section 707(b) requires criminal history information be obtained on all individuals who have access to automated criminal history systems. This includes, but is not limited to, maintenance and vendor personnel of all automated systems, e.g., Internal Services Department employees.

The Director of Personnel Administration shall be responsible for approving all personnel for hire as it relates to criminal history information. He shall also ensure the maintenance of a file reflecting the results of this process.