

3-08/040.85 - Continued Pages

When a letter is continued on two or more pages, the name of the addressee shall be entered at the left margin six lines down from the top of the continuation page. The page number, with a hyphen before and after the number, shall be centered on the same line, with the date of the letter begun so as to end at the right margin. The letter shall be continued four lines below the above identification.
