

## **3-07/210.15 - Privacy**

Authorized persons are on notice that they shall not have any expectation of privacy in their use of computer and network systems. All electronic files and e-mail in Department systems are considered the property of the Los Angeles County Sheriff's Department and may be accessed at any time without the employee's permission.

The Department reserves the right to engage in monitoring electronic communications such as e-mail, faxes, computer files and networks, including the inspection of files created by authorized persons and stored in Department systems, to ensure that the public resources are appropriately used for County-related business. Monitoring may be for reasons including investigations, audits, employee supervision, and system maintenance.

Department authorized employees who are authorized access to the Internet will be monitored to ensure that Internet access is used for Department business.

Data Systems Bureau administrators may view the contents of electronic messages and files during the administration of the network computers.

Electronic communications and data may be subject to disclosure to third parties in response to the "Public Records Act" or other lawful court orders.

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