# 3-07/070.05 - Issuance and Control of Pagers

The CFMB shall be responsible for the issuance, control, and maintenance of pagers and shall maintain a master inventory of all Department owned pagers. This bureau shall forward a roster of assigned pagers to each respective unit as part of the semi-annual cell phone audit.

Unit commanders are responsible for the pagers issued to their unit for pool use. Unit commanders shall maintain a current list of all pagers assigned to their unit, including those assigned to individual positions and shall be responsible for verifying CFMB's inventory roster of all pagers within their unit. If an individually assigned pager is reissued to another employee, the CFMB must be notified immediately.