

## **3-06/060.05 - Control of Salvage Items**

After a salvage fixed asset item is assigned to a Unit, it is handled the same as a budgeted item. Thus, stolen, lost, transferred or items returned to salvage shall be listed on a SH-AD-32A with the appropriate information, including notations, and forwarded to the Inventory Control Section, Fiscal Administration.

IN EVERY INSTANCE WHEREIN PROPERTY IS TO BE SENT TO SALVAGE, PRIOR APPROVAL SHALL BE OBTAINED FROM FISCAL ADMINISTRATION.

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