3-05/090.00 - Employee Maintained Funds

Rescindment effective 11/01/24 for 3-05/090.00 - Employee Maintained Funds, refer to section 3-05/080.86 Employee Maintained Funds

Funds maintained by employees for their own purposes shall conform to basic standards. General rules applicable to such funds are:

- Individual participation in employee funds shall be entirely voluntary;
- Employee funds shall not be intermingled with any Department or county monies;
- Surplus money from any employee fund should be used to benefit those employees contributing to the fund; and
- Funds may also be used for any worthwhile proposal approved by unit commanders.

Items that shall not be purchased with employee fund money include:

- Station or unit supply items; any items which should be properly funded from the unit's services and supplies account;
- Maintenance of Department equipment; and
- Additionally, the fund shall not be utilized to provide loans/salary advances to employees.