

3-03/340.00 - Name Tags

Uniformed sworn members shall wear a name tag on their outermost uniform garment. The name tag shall be clearly visible at all times. The name tag shall bear the legal surname of the wearer and be properly spelled.

NOTE: Rain wear is the only exception.

Metal Name Plate

A metal name plate, 9/16 X 2 7/16 inches, gold in color, polished finish, with blue lettering shall be worn on the Class A shirt and dress jacket and may be worn on the field jacket. Only sworn employees, community service officers, security officers and desk operations assistants may wear this metal name plate.

When worn on the Class A shirt, the name plate shall be worn with the top edge centered parallel and even with the lower border seam of the right pocket flap. When worn on the dress jacket, the name plate shall be worn on the right pocket flap, the top edge centered parallel and even with the border seam.

When worn on the field jacket, the name plate shall be worn in the fixed eyelets (if provided) or on the right pocket flap with the top edge centered parallel and even with the seam of the pocket.

Communication operator supervisors may wear an authorized metal name tag as approved by the Director, Administrative and Training Services.

Cloth Name Tape

A Deputy Sheriff cloth name tape, approximately 1 X 5 3/4 inches, green with black lettering, shall be worn on the Class B shirt and may be worn on all jackets, except the dress jacket.

The cloth name tape shall be worn above and even with the top seam of the right pocket. No space shall be visible between the bottom of the name tape and top of the pocket.

Custody assistants are authorized to wear a cloth name tape, approximately 1 X 5 3/4 inches, black with gold lettering, on the field jacket and Class A or B shirt. This name tape shall be worn in the same manner as the Deputy Sheriff cloth name tape.

All other uniformed civilian employees shall wear a cloth name tape, approximately 1 X 5 3/4 inches, dark blue with light blue lettering, on the field jacket and Class B shirt. This name tape shall be worn in the same manner as the Deputy Sheriff cloth name tape.

Contract City Name Identifier

The contract city name identifier may be worn on the Class A uniform shirt at the Unit Commander's discretion. The name identifier shall be a green plastic plate engraved with white letters stating the name of the contract city. The name identifier shall be 2 2 inches wide by 1 1/4 inches tall. The plastic plate shall have holes allowing the wearer to place the posts of the metal name plate through them and then affix the name plate and contract city name identifier to the Class A shirt in the same manner as described for the metal name plate.

Replacement and additional contract city name identifiers may be obtained from the Sign Shop.

Medical Services Personnel

Members assigned to Medical Services who deal directly with inmates within clinics and wards of Medical Services shall wear a white plastic laminated tag with blue lettering which identifies the person by name and classification.
