3-03/100.00 - Civilian Employee Uniforms

Only specifically designated civilian employees of the Department are required to wear a uniform. Unless otherwise described, a civilian uniform consists of pants or skirt, shirt, and jacket. Due to the varied nature of civilian classifications and job duties, different uniforms are designated according to item classifications and job types (distinguishable by employee bargaining unit). Designated civilian employees shall wear the prescribed uniform in accordance with Department rules and regulations.

Civilian uniformed employees performing maintenance duties may, with unit commander's approval, wear navy blue or white coveralls. Coveralls shall only be worn while actively involved in maintenance duties.

When a civilian employee's negotiated Memorandum of Understanding provides for management to direct the wearing of a uniform, such directive shall be communicated, in writing, by the Department's Director of Employee Relations/Advocacy Services to the Director, Personnel Administration. Uniformed civilian employees shall wear suitable black lace footwear. Any shoe different than those described in section 3-03/225.00 must be approved by the unit commander.