3-02/140.50 - Supervisory Acknowledgments

Supervisors below the rank of captain/director may prepare acknowledgments for their own signature in the form of memoranda or on unit-level contact sheets. Such acknowledgments shall be for any commendable action, conduct or activity which the supervisor determines merits this category of documentation.

Supervisory acknowledgments shall be filed in the unit personnel folder.

Printed: 7/4/2025 (WEB)