

## **3-02/030.15 - Military Activation Committee (MAC)**

In the event of a national emergency resulting in the President ordering military reservists to active duty (under Title 10 U.S.C. 12304, 12302 or 12301(a)), the Sheriff's Department will form the MAC.

Purpose: to facilitate the transition of Department employees to/from active military duty and to maintain communication with the employee while he/she is on active duty.

### Committee Membership:

- Chair-Commander of the Department
- Co-Chair-Captain Personnel Administration Bureau
- Member-Personnel Administration Bureau designee
- Member-Manager Pay, Leaves, and Records Unit, Personnel Administration Bureau
- Member – Personnel and Training Command designee
- Member-Employee Support Services designee

In addition, the committee shall draw upon members of the Department who are military reservists as it deems necessary. The committee will meet as necessary and the chairperson will report to the Sheriff or his designee.

The committee shall insure compliance with existing federal, state, and local laws and statutes to facilitate the transition of Department members to/from military service. Additional information concerning military leave policy is available in the Personnel Administration Bureau guide, "*Understanding Your Military Leave*" available on Personnel Administration Bureau's Pay, Leaves, and Records Units' intranet site.

The committee shall remain active until such time as the Sheriff relieves it from its duties.

Nothing in this policy shall be in conflict or supercede Federal law, State of California Military and Veterans Code, Los Angeles County Code, or any other section of this MPP.

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