# 3-01/050.55 - Personal Information

A member shall provide the Department with personal data such as his correct name, address, telephone number, marital status, and the name of the person to be notified in case of emergency, etc. He shall be responsible for informing his unit commander of any changes, and advising Personnel Administration of these changes on a SH-AD-91. The specific information to be reported and the procedures to be followed are found in the Personnel chapter.