

## 2-12/040.00 - Community College Bureau

Community College Bureau's primary focus and principal jurisdiction shall be limited to law enforcement on the campuses of the Los Angeles Community College District (District) or other grounds or properties owned, operated, controlled, or administered by the District.

Community College Bureau is also responsible for the following law enforcement and security services:

- observing and reporting facility problems (for example, broken windows, burnt-out lights, water leaks, and the like), safety hazards, and other matters needing attention by District personnel (for example, graffiti, or excessive litter);
  - investigating the whereabouts of missing equipment or property; responding to incidents requiring first aid; completing and submitting injury reports;
  - providing security and maintaining order at meetings, hearings, rallies, and other gatherings; and
  - rendering aid to students and others on campus who need assistance as a result of having vehicle problems (e.g., dead battery, lost keys.) or who ask to be escorted to their vehicles at night or in other appropriate circumstances.
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