

2-09/020.00 - General Responsibility for Facility Operation

Custody Division is responsible for:

- providing for security and safety of all inmates housed within the custodial facilities of this Department's jurisdiction, including LAC/USC Medical Jail Wards;
 - assigning inmates to specific locations in the system;
 - providing clean, sanitary housing and clothing for inmates;
 - purchasing and preparing foodstuffs necessary for inmate meals;
 - arranging to have inmates ready for court appearances as required;
 - operating a jail store for inmates' convenience;
 - supervising inmate-attorney and personal visits;
 - issuing passes to those having business which requires entry into custody facilities;
 - providing plan checks of proposed detention facilities;
 - maintaining booking and commitment records for all inmates in the system;
 - operating the inmate law library;
 - maintaining the Inmate Trust Account;
 - inspecting incoming inmate mail;
 - providing the opportunity for inmates to participate in recreational or rehabilitative projects;
 - providing the facilities for inmates to worship; and
 - providing supplies for indigent inmates.
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