

## **2-07/080.55 - Recruitment Section**

This section has the following responsibilities

- convey the needs, opportunities, and benefits of the Sheriff's Department to the Community at large with special emphasis on those who qualify for the position of Deputy Sheriff;
  - conduct seminars to benefit the applicant success rate;
  - assist Sworn Examination's Unit with off-site DST tests;
  - answer written and telephonic inquiries pertaining to employment with the Department;
  - prepare and maintain current display material and literature consistent with the Unit's need for presentations;
  - participate in Recruitment Unit research and task force projects;
  - disseminate recruitment literature to all Sheriff's Stations and Units;
  - prepare monthly Recruitment Unit activity reports; and
  - prepare media releases and announcements relative to recruitment activities.
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