2-07/080.20 - Pre-Employment Unit

This section has the following responsibilities:

- investigate the character and background of prospective professional staff applicants;
- ensure applicants meet established hiring standards, including Federal, State, and local statutes;
- assist the Examination Unit with the testing of certain professional staff position applicants;
- conduct background investigations on professional staff applicant positions including medical services positions;
- conduct security clearances on employees hired on a contractual basis;
- conduct background investigations on certain prospective employees for other County departments; and
- conduct security clearances on prospective members of the Los Angeles County Grand Jury.