

2-07/080.20 - Pre-Employment Unit

This section has the following responsibilities:

- investigate the character and background of prospective professional staff applicants;
 - ensure applicants meet established hiring standards, including Federal, State, and local statutes;
 - assist the Examination Unit with the testing of certain professional staff position applicants;
 - conduct background investigations on professional staff applicant positions including medical services positions;
 - conduct security clearances on employees hired on a contractual basis;
 - conduct background investigations on certain prospective employees for other County departments; and
 - conduct security clearances on prospective members of the Los Angeles County Grand Jury.
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